

**To:** Packard, Elise[Packard.Elise@epa.gov]  
**Cc:** Minoli, Kevin[Minoli.Kevin@epa.gov]; Trudeau, Shaun[Trudeau.Shaun@epa.gov]; Bennett, Angela[Bennett.Angela@epa.gov]  
**From:** Wong, Lela  
**Sent:** Wed 10/18/2017 7:53:16 PM  
**Subject:** RE: OGC travel decisions

Thanks Elise! Really appreciate you and Shaun's help.

Lela

**From:** Packard, Elise  
**Sent:** Wednesday, October 18, 2017 10:35 AM  
**To:** Wong, Lela <Wong.Lela@epa.gov>  
**Cc:** Minoli, Kevin <Minoli.Kevin@epa.gov>; Trudeau, Shaun <Trudeau.Shaun@epa.gov>  
**Subject:** OGC travel decisions

Hi Lela,

Pursuant to your conversation with Shaun Trudeau, I have attached OGC decisions on the use of chartered, government-owned, or military aircrafts for the Administrator's travel through September 30, 2017. In addition, I have also included the requests for authorization for your reference. The attachments are as follows:

1. Acting PDGC memo authorizing use of charter flight from Tulsa, OK to Guymon, OK and from Guymon, OK to Oklahoma City
2. Request for charter approval from Kevin Chmielewski for the Tulsa, OK to Guymon, OK and from Guymon, OK to Oklahoma City trip
3. Acting GC memo authorizing use of charter flight from Denver to Durango and includes the request for charter approval from Kevin Chmielewski
4. Acting GC memo authorizing use of charter flight (military aircraft) from Cincinnati to New York
5. Request for charter (military aircraft) approval from John Reeder for the Cincinnati to New York trip

Please let me know if I can provide any additional information.

Thanks,

Elise

Elise B. Packard

Acting Principal Deputy General Counsel

U.S. EPA Office of General Counsel, Rm. 4020

(202) 564-7729